

Brandywine Intergroup Monthly Minutes for 8/14/2021

1. Serenity Prayer - Welcome (Grace G) – Introductions – Quorum: YES IG Reps Present: 10

✓	Grace G	Vice Chair/Speaker Committee/IG Co-Chair		Mary Francis	IG Rep Wed Devon/Website Co-Chair
✓	Laura W	Treasure/Website Co-Chair/Blast/IG Co-Chair		Carey B	IG Rep Sun Frazer
✓	Carol G	Recording Secretary/Website Co-Chair/Zoom/IG Co-Chair		Liz H	IG Rep Sat Downingtown/PI PO
✓	Kathy D	Corresponding Secretary/IG Co-Chair		Yvonne	IG Rep Havertown
✓	Marilyn V	IG Rep Mon Radnor/Ex Ex Officio Chair/WSBC Alternate	✓	Bob B	Men of OA
✓	Irene C	Ex Officio Chair/WSBC Delegate		Carolyn McG	Speakers List
✓	Patty W	IG Rep Monday Media/Zoom Co-Chair		Bob B	Men of OA
✓	Laura S	IG Rep Oaks		Rick	IG Rep Monday Malvern
✓	Mike T	IG Rep Sunday Malvern/Blast Editor		Carolyn	IG Rep Fri Valley Forge
✓	Mike O	IG Rep Monday WC Grove/R7 Assembly Rep			IG Rep Tuesday Royersford
✓	Bill D	IG Rep Monday Overbrook		Linda R	
✓	Andy M	IG Rep Sat Havertown (Temporary)		David C	
✓	Anne W	IG Rep Wed Bala Cynwyd Library/R7 Assembly Rep		Kenneth W	
	Ann T	IG Rep Fri North Coventry/12 Step Within		Pam B	
✓	Louisa	IG Rep Tues WC Grove/12th Step Within		Jay Y	

2. Readings -Tradition Eight (Bill D) - Concept Eight (Laura W) - Voices of Recovery/For Today (Marilyn)

3. Minutes from the July 10, 2021 meeting were read and amended.

A motion to accept the amended minutes was made and accepted.

Minutes for all IG Meetings are posted on the Brandywine Intergroup Website under IG Reps tab

4. Officer Reports -

Acting Chair (Grace G) -

SPONSORSHIP DAY - AUGUST 21st

PAIG (OA-Phila.org) is running the event 8:45-11am

The flyer is on PAIG website and on Brandywine IG site

Pre-registration is REQUIRED and space is limited to 100 participants

Vice Chair (Grace G) -

IDEA Day: 11/20 or 21, 2021

Volunteer(s) needed to chair/co-chair event

Group conscience taken – decision to keep event as ZOOM event

Brandywine IG Zoom number will be used

Treasurer's Report (Laura W) – Reviewed August reports. Meetings are making donations.

Recording Secretary (Carol G) – IG attendees please provide contact information for creation of list

Corresponding Secretary (Kathy D) – Received four calls/emails from interested people

Group suggested Kathy capture how they heard about us

IG attendees volunteered to have newcomers call them for support

- Bob/OAmen.org
- Grace G
- Carol G

Suggestion: Kathy use a script or the new R7 PowerPoint as a guide when on the phone

5. Group Issues and Feedback (10 minutes) –

➤ Meeting Changes – Mask Mandates and Hybrid/Zoom Formats

- Sunday night Malvern Hybrid Meeting Format Change
 - ALL attendees (both vaccinated and non-vaccinated) **MUST** wear a mask when inside
- Overbrook Meeting
 - ALL attendees **MUST** wear a mask when inside the building
- Wednesday Devon (St David's Church) Meeting
 - Changing from Hybrid back to Zoom only due to low attendance and logistical issues
 - Group will revisit format after the summer
- Monday night WC/Grove (Hybrid)
 - ALL attendees (both vaccinated and non-vaccinated) **MUST** wear a mask when inside
- Tuesday 10am WC/ Grove (Hybrid)
 - Meeting purchased a Bluetooth speaker that is working well
 - They don't have the equipment to see everyone but they are experiencing success.
- Laura S suggested meetings can research purchasing a document camera however it is costly

➤ REMINDER: Keep Hybrid Meetings SIMPLE – a cell phone can serve as the only equipment needed

- Bob B voiced concern that WSO canceled the convention and wants to discuss planning an event because the next convention is not until 2025 and he feels 9 years between conventions is too long.
- Grace suggested they set up a fund to collect donations to make up for the deficit caused by canceling
- Past WSO Conventions had over 1,200+ attendees from all over the world

6. 7th Tradition Collection (Laura W) – While we meet virtually, attendees can make donations to:

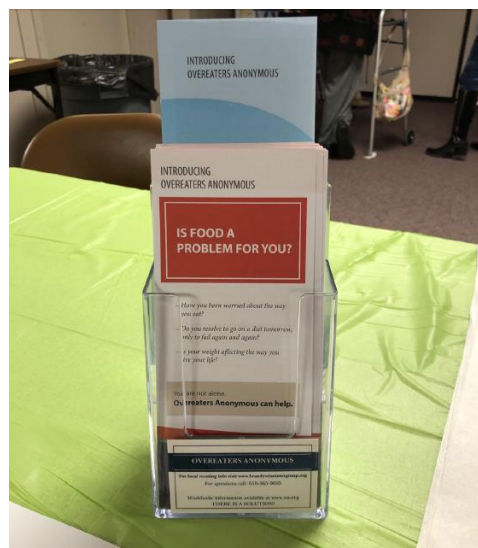
Brandywine Intergroup P.O. Box 605 Bryn Mawr, PA 19010-0605

7. Committee Reports

Any Committee in need of extra reporting time, please reach out to Grace G by the 1st of the month before the next Intergroup meeting so the agenda can be adjusted accordingly.

Adopt-a-Rack

- Grace asked for size of the rack
- These plastic brochure racks have two tiers for brochures up to 4" wide (inside width of pockets are 4-1/8" wide). Each pocket is 5-1/2" high x 1-1/2" deep. The back pocket sits 2" above the front pocket to allow each title to be read. Overall dimensions of holder are 5" deep and 7-1/2" high. Leaflet holder has two "key slot" holes in back for optional wall hanging.



Blast & Newsletter (Mike T)

- Thank you to Monday night WC/Grove for their contributions!
- Thank you to Laura W for her support of Mike!
- 40% open rate
- Laura W will ask if Web Committee can track BLAST open rate metrics via website
- August Blast went out August 11th
- Wednesday Devon/Wayne is covering Sept issue. Submissions due Aug 31st to Laura W
- Any group that has announcements for September please get to Laura W by Aug 31st

INTERGROUP REPS:

- Be Proactive - if your meeting schedule is going to change due to the upcoming holidays (Labor Day, Rosh Hashana, Yom Kippur, Thanksgiving, Christmas...), please email the changes in dates and/or times so they can be sent out to members Laura W (wienickl@aol.com) and Mike T (theblastfrombrandywine@gmail.com)
- Ask at EVERY meeting if all the attendees are on The BLAST distribution list and if not, email Mike T at (theblastfrombrandywine@gmail.com) to have them added!
- The Monday Night Overbrook meeting at 7:30pm is a NEWCOMERS meeting on the 1st of the month. Encourage all your NEW MEMBERS to call in for a Special Speakers Meeting on Labor Day AND Rosh Hashana, Monday September 6th
- Please go back to your meetings and ask if the group is willing to volunteer to provide content for an upcoming edition of the BLAST. We need volunteers for the October, November and December meetings.

Literature (Committee is no active)

- Funds may still show up on the Treasurer's report. Grace, Marilyn and Bob still have literature and will sell it on request (Newcomer and Sponsorship packets and R7 Journals)
- The Literature person at each meeting can reach out before they spend money to order

Professional Outreach & Public Information (aka Outreach) (Anne W/Liz H/Diane E)

- No Committee members were in attendance to provide an update on 8/14
- Professional Outreach is where we partner with doctor, therapists and those in "professional" occupations to provide them with OA information and contacts
- Public Information is where we partner with colleges and health fairs to attend events and provide them with OA information and contacts

Speakers Bureau (Grace G)

- The Speakers Bureau is made up of recovered fellows with 6+ months of abstinence who are willing to speak at meetings and events
- They are always looking for recovered members to be added to the list, and encourage our IG meeting reps to call on these fellows to speak at your meetings
- Contact Carolyn M to be added to the list at carolynmcgill@comcast.net/267-255-2639
- Speaker's must be willing to share first name and phone number which will be published

12th Step Within (TSW) (Ann T/Louisa)

- Ann and Louisa are brainstorming on an upcoming event series called "A Chance to Say Goodbye", letting go of anger, loneliness and sadness. The 3-part event, which will be from 7-8:30pm, is tentatively scheduled for July 31st, Sept 11th and possibly November. More to come including a flyer.
- Grief and Loss
- #2 Workshop will be held on Saturday, Sept 11th @7pm (90 min)
- Meeting Theme: Letting go of Loneliness (that comes with grief)
- #3 Workshop will be held on Saturday Nov 6th @7pm (90 min)
- Meeting Theme: Letting go of the Sadness (that comes with grief)
- Louisa/Ann are looking for 1 speaker for each meeting. Please contact them at 215-796-4323

- **Committee was asked to consider hosting a Green Book Workshop**
The Green Book is a guide for a 15-week protocol designed to take someone or a group through the 12 Steps in 15 weeks. There was a line item in the income portion of the spreadsheet to account for donations to IG from these groups. Last year some funds trickled in.

Website (Mary Frances/Laura/Carol) Brandywineintergroup.org

- The most recent meeting list is up on the site
- Please remember to send meeting updates and/or changes to Grace G (Grace.Gordon1025@outlook.com or 610-495-2173)
- Grace will ensure Mary Frances and Mike T get the updates for the web and Blast
- Individual meeting will be removed from the website Homepage (see the Meetings page)
- All upcoming events are updated on the site
- All previous minutes are stored on the website

Zoom (Carol G/Patty W)

- Patty created a step-by-step aid to help walk meeting administrators through the process of updating the Zoom meeting IDs (when a meeting has reached 50 meetings using an ID, a new ID must be set up to have the meeting update on calendars.
- IG Reps – **PLEASE REVIEW THE ATTACHED DOCUMENT AND PROVIDE FEEDBACK** to Carol G @ carolgoldstein415@gmail.com
- September 11th IG meeting agenda will include a discussion of the document
- Marilyn open to calls if you need immediate help updating the Zoom ID (610-324-7268)

9. Unfinished Business

- Intergroup will not be going back to meeting at Paoli Hospital until they open outside guests

10. New Business

- The Recording Secretary (Carol G) will include the monthly IG Zoom number in the email that comes out the Friday before the monthly IG meeting with the agenda and Treasurers documents
- The monthly IG Zoom number can also be found in The Blast and on the website
- Suggestions for service bodies to attract and retain men will be available on OAmen.org and eventually will be sent to the Region (Bob B will send the IG Board a document for review)
- Bob asked for website correction - OA Men and URL is OAmen.org

- ATTENTION NEW IG REPS: or IG Reps that want a booster or support navigating the service position, contact Carol G for support at 610-241-5724. (Vote taken. Group was in favor)

11. Upcoming Events and Announcements

- The next meeting of the Brandywine Intergroup will be held on **Saturday, September 11, 2021**
- Go to brandywineintergroup.org for current information on OA events hosted by other Intergroups
- Go to oaregion7.org for events that are hosted throughout Region 7
- Region 7 Convention: Nov 5-7 in Ocean City, DE REGISTER NOW! This convention is IN PERSON,

12. Speakers Meeting: Please stay for the Speakers Meeting Immediately after this meeting from

13. Closing Prayer (Grace G) – Third Step Prayer